

**NEXT STEPS
OR
HOW TO
PARTICIPATE
IN SUDH**



SUDH
SWEDEN-UKRAINE
DISTRICT HEATING

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STEP 1: ELIGIBILITY

Self-assessment: is your municipality eligible?

- Please read closely SUDH eligibility criteria (you can find it at <https://dh-ukraine.nefco.org>)
- Determine if your city is fully responsive to the obligatory eligibility criteria.



Only committed municipalities, thus eligible ones, can proceed with the next step.

STEP 2: QUESTIONNAIRE

Fill-in the SUDH questionnaire

- The questionnaire is available to download at <https://dh-ukraine.nefco.org>
- Answer ALL questions.
- Please make sure that the contact details provided in the questionnaire are correct and valid



Incomplete questionnaires will not be taken into consideration, thus ensure to answer every question of the questionnaire.

Overview of the questionnaire

- Introduction and contact info of DH company and city council
- Information to assess compliance of the municipality and DH company with SUDH eligibility criteria
- Other info:
 - ✓ The DH company's and the municipality's vision and plans for development of district heating
 - ✓ Some technical data on DH company's operational activity
 - ✓ Municipality's experience with IFI funding
 - ✓ Readiness to use renewables and waste heat, introduce advanced DH solutions
- Reasons that made you apply for the participation
- Signatures of all applicant's representatives



The total number of questions is 26.

STEP 3: SIGNING INSTRUCTIONS

How to validate the information provided

- Print the completed questionnaire
- Sign the questionnaire by BOTH the City Mayor and Director of the DH company
- The document should be signed (1) at the bottom of each page, and (2) in the final “Signatures” section as well.



- *Unsigned questionnaires will not be considered.*
- *Questionnaires with one signature only will not be considered.*
- *Questionnaires signed by other city representatives will not be considered.*

STEP 4: SUBMISSION PROCESS

Submit the questionnaire for review

- Scan the signed questionnaire
- Submit the scanned copy of the signed questionnaire, as well as digital version of questionnaire (in MS Word or other editable format) by email to SUDH@nefco.org.ua
- The questionnaires should be submitted to SUDH by **November 1, 2019**

STEP 5: RESULTS

Data processing and analysis

- After receipt of the questionnaire, the SUDH team will proceed with its analysis and compile the final list of SUDH participants.
- Applicant municipalities will be informed about selection results in writing by **December 15, 2019**.
- The selection results will also be published at SUDH site.



**WE KINDLY INVITE YOU
TO JOIN SUDH!**